Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Agenda
February 20, 2020, 1:00 PM
*Teleconference meeting held via Zoom – See instructions at end of agenda

1. **Call to order**

2. **Review Agenda – changes or additions**

3. **Approval of minutes –** November 2019

4. **Reports: Committees, Workgroups and Project Manager Updates**
   a. Decisions made between 11/14/19 and 02/20/2020 meetings: None
   b. WPLC Board Report
   c. Selection Committee
   d. Collection Development Committee – Update reported in 6.a
   e. Project Update – See Monthly Update

5. **Ongoing Discussion Items**
   a. **Patron Focus Group**
   Background: This is an opportunity to discuss and identify questions for the WPLC Patron Focus Group.

6. **New Discussion Items**
   a. **Collection Development Committee DRAFT Recommendation**
   Background: in 2019 the Collection Development Workgroup became a standing Committee of the Steering Committee. This provided us the opportunity to move the group's timeline up and have a first draft of the recommendations available to the Steering Committee at their February meeting.

   During the Meeting: The Steering Committee will review and discuss the draft recommendations and provide feedback to the Collection Development Committee.

   Additional Documentation: Draft 2020 Recommendations

   b. **OverDrive Acquisition**
   Background: In December, it was announced that KKR, a global investment firm, signed an agreement to acquire OverDrive from Rakuten, Inc. There have not been any expected changes announced from OverDrive due to this acquisition.

   During the Meeting: Are there any questions or concerns regarding this acquisition?

   c. **Discussion: Library names in Libby**
   Background: OverDrive has reached out to us because they've started getting reports from WPLC patrons for help to log into the correct library account in Libby, and they were

concerned that some patrons aren't reaching out for assistance and so aren't able to access the Wisconsin Public Library Consortium. The issue is with the library names listed in the sign-on area of Libby. The names of some locations are cut off and it's not possible to scroll to the side to see the full name. An example can be seen to the right.

During the Meeting: We have the opportunity to change the format of the libraries to be more consistent and also easier for patrons to identify. This renaming would not affect the reporting or the naming convention within reports. Are there any concerns about modifying the naming conventions? Ideally patrons when scrolling would see: *Athens-Marathon County, Wisconsin Valley Library Service*. Another option is to abbreviate the system names as well, so *Athens-Marathon County, WVLS.*

d. **Steering Committee Orientation Packet**
   i. Steering Position Description
   ii. Bylaws
   iii. Governance Description
   iv. Governance Organization
   v. Budget Explanation and Current Budget
   vi. WPLC Communication
   vii. Basecamp
   viii. 2018 Meeting Dates

Background: The orientation packet is updated at the beginning of every year to include updated information for the Committee.

During the Meeting: The Committee will review the packet.

Additional Documentation: 2020 WPLC Steering Committee Orientation Packet

7. **Committee information sharing and questions**

8. **Next Meeting Date: April 16, 2020 at 1:00 PM, online**
*Join Zoom Meeting
https://zoom.us/j/915166499

Meeting ID: 915 166 499
Dial by your location
    +1 646 558 8656 US (New York)
    +1 669 900 9128 US (San Jose)